

Central Service Office Victoria - Delegates Meeting

Sunday, 19th May 2024

MINUTES

MEETING COMMENCED: 2.05 PM

TOTAL ATTENDANCE: 43

DELEGATES: 33

1. Chairs Opening Remarks
2. Briefing – Zoom Meeting Procedure
3. Apologies:

- Mark H (Flemington)
- Heather D (Little Malvern)
- Rissa B (Help Line Co-ordinator)

4. Read Objects of Plan of Procedure: (Chair)
5. Read Twelve Traditions: (Delegate)
6. Table Minutes of Delegates Meeting 11th February 2024:
7. Business Arising:

Re: Correspondence: Please qualify policy of dogs in meetings.
Adnan clarified. Autonomy of Groups and common sense. Summary is also in minutes.
Abide by law – guide dogs are allowed in meetings.

Carolyn (Ringwood East Womens): Seeing Eye Dogs Australia have their own insurance should an incident occur.

8. Adoption of Minutes 11th February:

Moved: Brendan (CSC)
Seconded: Michael (LGBTIQ Prahran)
Adopted.

9. General Secretary's Report:

Adoption of General Secretary Report
Moved: Robyn (CSC)
Seconded: Gail (Harmony)
Adopted.

10. Treasurers Report:
Matters arising:

Shaz (Sat night Eaglehawk): Please clarify ATO interest charge?: this was a (late payment) penalty which was reversed.

Aged debtors 90+ Days:

This resulted from conversion from Myob to Xero and resultant stock adjustments which left an error which needs to be accounted for Audit purposes.

Debtors 30 days high amount:

Gail qualified actual debtors total \$2,700 of which \$1,000 is over 30 days.

People generally pay on reminder.

Are CSO prices in line with GSO given that a discount is received?

Jessica conducted stock review showing some items are selling at a loss. There is to be a review of all pricing.

Brendan (CSC): pointed out that some groups have difficulty making payments (or contributions) due to change of signatories.

Carolyn (Ringwood E Womens): Please clarify the different Donation categories.

Jessica advised:

Anonymous Donations - No details of donor (e.g. cash).

Individual Donations - Named donors or bequests.

MCC Donations - Members Contribution Club - Regular contributions by members.

Frank (Berwick Wed): Many people aren't carrying cash - are there other ways to do the 7th tradition?

Noted from Damian (CSC): this is to be explored in CSC Innovations report.

Adoption of Treasurers Report:

Moved: Courtney (Hampton Sunrise).

Seconded: Doug W (CSC).

Adopted.

11. State Trustees Report:
Matters Arising:

Note: AA Australia 80th anniversary: <https://aa.org.au/category/aa80/>

More delegates to be encouraged: Brendan D will follow up in country areas.

Founders Day event 23.6.24 in Mt Waverley (on website).

Adoption of State Trustee report:

Moved: Michael (LGBTIQ Prahran).

Seconded: Brendan (CSC).

Adopted.

12. CSC Reports:

Phone helpline coordinator (Rissa) – presented by Adnan – noted that Larissa doing a great job to coordinate 80+ volunteers over 28-day roster. Other Service Offices also find this task challenging.

Matters Arising:

Anthony (previous roster coordinator): Willing to provide backup if Rissa unavailable, as role does require training / knowledge.

Brendan (CSC): Also offered to be trained up to assist.

Jessica (CSC): Commented being on the roster is a great service opportunity.

Adnan (GenSec): Commented that due to the nature of this role, volunteers are recommended to have 12 months sobriety but can gain phone experience in the CSO.

Innovations (Damian):

Damian outlined the process of setting up a Square account (see appendices).

Matters Arising:

Shaz (Eaglehawk) noted that banks now have apps (for direct payments) which can be accessed by (smart) phone.

Michael (LGBTIQ) noted that Gallery group is trialling payment by scan to QR code linking to group's account.

Noted that there may be further options going forward as technologies develop.

Rehabs (Robyn):

Speakers (especially women) for Windana in St Kilda are needed for the roster (Monday nights) – (please contact CSO to message Robyn).

VPI co-ordinator (Mannie D):

Mannie outlined his role as acting VPI (Victorian Prisons Intergroup) coordinator. Noted that VPI current members may need backup or to rotate off committee and outlined the current status of AA in state institutions – currently in 12 of 18 facilities. Mannie will be seeking a vote at the May 26, 2024 VPI Quarterly Meeting.

12. Matters arising:

Carolyn (Ringwood E Womens): What is process of volunteering? Application (as required by the institutions) includes check of personal details, followed by supervised access (red card), then access as a contractor (green card).

(Please contact CSO for Mannie's details for further information)

Move to adopt Appointment of Mannie D as CSC rep for Prisons Portfolio linking CSO to VPI:

Moved: Shaz (Eaglehawk)

Second: Susan (Progress not perfection)

Adopted.

Adoption of CSC reports:

Moved: Kate (CSC).

Seconded: Brendan (CSC).

Adopted.

13. Correspondence:

Matters arising:

Item (3): Speakers for Kingswood College – no further communication at this stage

Item (6) & (13): Adnan has communicated with the member involved. It is up to them to raise the issue at a group conscience. Adnan also referred them to the GSO complaint form. <https://aa.org.au/incident-report-form/>

Item (24): Email from Debbie D – Adnan read this out to the delegates.

Adoption of Correspondence:

Moved: Doug (CSC)

Seconded: Kate (CSC)

Adopted.

14. General Business:

Motion to elect Mannie (already actioned during CSC reports):

CSC vacancies: as per Gen Sec report: 5 CSC members due for rotation off in November.

Adnan reported back on the GSO / CSO's office forum.

Other Business:

CSO used to host AA meetings – is this still feasible? Yes, space is available.

Noted that in the past, the Bridge Rd CSO venue was a hive of activity.

Should the CSO open on a Saturday (again). Noted that it was difficult to get regular volunteers, and the foot traffic was minimal.

Pamphlet: Guidelines for Central Service Delegates: This has been sent to each delegate. It will also be sent out with next Meetings List mailout.

Proposal to have November Delegates Meeting "Live – only" at South Melbourne Community Centre (old venue).

Feedback:

Live meeting:

For: Good to have all delegates together.

Against: Difficult to reach quorum; excludes country or unwell members; financial cost.

Zoom only:

For: Convenient, inclusive of those unable to travel.

Hybrid: Noted that technology is difficult for clear communication.

Decision to be made at August Delegates Meeting

Next meetings:

- Sunday 11 August 2pm (Zoom only).
- Sunday 10 November 2pm (to be decided zoom / live).

Vales:

- Peter B (Wharfie Pete / Plaster Pete)
- Brian C (ex-Log Cabin)

MEETING CLOSED AT 4:10pm with Serenity Prayer