

# MINUTES

Central Service Office Victoria Ltd. Delegates Meeting

11 August 2024

Quorum: 20 Delegates. 24 Delegates in attendance.

1. Chairs Opening Remarks
2. Briefing Zoom Meeting Procedure
3. Apologies:

Mal (Rowville), Phil (Hurstbridge), Heather (Elsternwick), Shaz (Eaglehawk) Glen (Croydon)

4. Read objects of Plan of Procedure (Chair)
5. Read 12 Traditions (Kate, CSC)
6. Table minutes of May Delegates Meeting
7. Business arising
8. Adoption of minutes: Move: David, 2<sup>nd</sup>: Courtney (Hampton Sunrise). Adopted
9. General Secretary's Report

As read, distributed with Agenda.

Matters arising:

Carolyn (East Ringwood Women's) requested if Agenda could be distributed earlier in the week of the meeting. Adnan explained it is dependent on the CSC reports provided for that week. Action: Doug (State Trustee) will add to agenda for next CSC meeting (Sept)

Carolyn (East Ringwood): is another Meetings Finder app needed? It was explained that this is not a new app, just a revamp of the existing basing on Victorian meetings, not linked to GSO meeting finder app.

Mark (Flemington): What equipment is leased from NexGen and what is the cost. It was explained it is the IP telephones and router. Cost is \$369 per month..

10. Treasurer's Report

As read, distributed with Agenda.

Matters arising:

David (The Deal): Is insurance cost due to increasing premiums? Amy (external accountant) explained it is the timing of the annual payment.

Amy also acknowledged the CSC / CSO team's efforts to assimilate changes in new accounting system and procedures.

Jess (CSC Treasurer) acknowledged Amy's ad hoc pro bono work eg phone calls.

Groups could be reminded of the 60:30:10 distribution model when donating

excess funds. Noted. Peter (KIS) noted CSO used to do this on a group's behalf. Adnan said this can be done if requested by the group at the time of payment.

#### 11. State Trustee's Report

As read, distributed with Agenda.

Adoption of General Secretary, Treasurer and State Trustee Reports: Move: Gail (CSC), 2<sup>nd</sup>: Damian (CSC). Adopted.

#### 12. CSC Reports

As read.

Innovations: (Damian): e-payment systems are available for groups to receive 7<sup>th</sup> tradition payments. Amy (Accountant) said she will forward information about Tyro system to Jess (Treasurer)

Indigenous Liaison (Robert): No formal report this month, but Robert continues to chat with Indigenous and other minority groups who face issues such as fear of institutions, if seeking help

VPI and Prisons (Mannie):

Matters arising: Brendan (CSC) asked if there is AA-related follow up of inmates when released. Mannie explained that there are strict rules regarding many prison procedures which external groups (eg AA) must adhere to.

Steve (Chair) asked if the Prison Service Information monthly meeting can be added to the Meetings schedule?

24 Hour Helpline (Rissa / Robz): Acknowledgement for Rissa's work on this portfolio, and for Robz as the new coordinator. Robz is still in training and reminds members to please be patient when errors occur.

PI (Brendan): Amended report to be distributed with Minutes

Events (Gail): Reported on the successful Founders Day function, and reminder the next CSO event will be the Christmas day lunch.

Adoption of CSC reports: Move: Bill (Alexandra), 2<sup>nd</sup> Brendan (CSC), Rob (Brighton). Adopted

#### 13. Correspondence

Business arising: Robz (CSC) re: item 14. Liquor control stakeholder forum. Adnan advised this is a quarterly meeting which AA attends as part of the community. Further information on forum is available on their website or speak to Adnan.

Adoption of correspondence: Move: Peter (KIS), 2<sup>nd</sup>: Mannie (CSC). Adopted.

#### 14. General Business: Casual CSC Vacancy, November Delegates Meeting live or Zoom?

Casual CSC Vacancy: As discussed. Action: wait until November delegates meeting with rotation of other committee members. Reminder to delegates to

consider nominating for the CSC committee especially if they have relevant skills.

November Delegates Meeting: After some discussion it was decided that in order to make the meeting accessible for all, to achieve a quorum and to overcome technical difficulties, the meeting will be held on Zoom (rather than in person or hybrid format)

Proposal: for the Booking at South Melbourne venue to be cancelled and the meeting to be held on Zoom. Moved: Steve 2<sup>nd</sup>: Kate (CSC). Accepted

Other business:

Courtney (Hampton Sunrise) raised point about AA NSW's Reviver magazine. Looks for local content. Points raised why AA Vic's News was ceased. Suggestion that members could support Reviver?

New CSO Victoria website: Work in progress. Parts are going live already linked from the existing website. Suggestion – feedback page? Videos/testimonials?

Any feedback / ideas contact [webmaster@aavictoria.org.au](mailto:webmaster@aavictoria.org.au) or [administration@aavictoria.org.au](mailto:administration@aavictoria.org.au)

#### 15. Seventh Tradition

#### 16. Vales

Darren, - 10 years sober - (Coburg, Essendon) • Gerard S, - 39 years sober (Berwick Monday Morning) • Mick C, - 56 years sober (Williamstown) • Marilynne T - 25 years sober (Rosebud) • Sandra B - 15 years sober (Courage to Change) • Marilyn R - deceased September 2023  
Ellen (East Ringwood Womens)

#### 17. Serenity Prayer